

Meeting Minutes

MTG. DATE & TIME

Tuesday February 17,2026 @ 6:30 p.m.

LOCATION

District Office 6850 Airline Hwy

PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

• **CALL TO ORDER**

Director Schmidt called the meeting to order at 6:35 p.m.

• **ROLL CALL**

Director Schmidt, Director Kelly, Director Maroney, Director Rule were all present. Director Watson arrived late at 6:40 P.M.

• **GUESTS**

Greg Alvarado, Everett L Fitzgerald

PLEDGE OF ALLEGIANCE

Director Schmidt led the flag salute.

• **PUBLIC COMMENT**

None

4. **NEW BUSINESS**

6851 Airline Hwy Connection-Gun Shop-Staff

The Office Manager reported that Tres Pinos Country Store informed the District Office that as of August 1, 2025, a new tenant would be taking over the previous Hair Saloon shop. The new customer has been delayed in coming into the District Office to open an account. He did call to say he was in Australia; he stopped by to inform staff that he was not paying a hairdresser's fees, the fees were changed to commercial (no change in cost just the name). Mr. Fitzgerald was present at the meeting to share with the board a copy of his lease agreement which indicated that water is included in rent. After reviewing the lease agreement and a brief discussion the board concluded that the responsibility for payment of water was the landlord's. The Office Manager was directed to inform the owner of the Country Store of the board decision.

• **MINUTES**

Meeting Minutes of December 16, 2025.

A motion made by Director Maroney to approve the Meeting Minutes of December 16, 2025, meeting with one change (the date of the meeting to December 16,2025) Director Kelly seconded the motion. Motion Carried 5-0.

1. **REPORTS**

FINANCE REPORT

• **Financials.**

The accountant was absent however she provided the available funds for bill payment.

- **Bills for approval.**

The Board presented a total of \$42,319.02 in bills for approval. A total of \$21,949.39 was approved for payment by a motion made by Director Maroney and second by Director Rule. Motion carried 5-0. The amounts will be paid as follows: \$13,450.06 now and \$8,499.33 if accounts receivable come through.

(Approved bills \$6,918.39 Infinity Staffing, \$8,676.00 Bracewell Engineering, \$1,485.00 Yvonne Caporno, \$1,200.00 Del Valle Garden, \$3,670.00 Green Line.

Checks for ratification.

Director Rule motioned to ratify checks written for payment prior to the meeting in the amount of \$45,575.81 for December 2025-January 2026, seconded by Director Kelly Motion carried 5-0.

2. DISTRICT OFFICE REPORT

- **Reminder Notices/Delinquent Accounts/Shut off notices.**

The Office Manager reported that there were zero (0) shut offs in January 2026, February 10,2026 thirteen (13) late notices were sent out. The well depth measurement is at 38' as of March 17,2026.

BOARD MEMBER'S REPORT

- **Water System Planning/Consolidation Status Report.**

The Office Manager provided meeting notes.

5. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL)

- **Bracewell Engineering Reduction of Services /Temporary Assignments Report**

As you are aware, at the September 25,2024 Special meeting, the Office Manager was appointed as the temporary acting General Manager until a more permanent solution can be found. She presented the board with a written report.

6. OLD BUSINESS

RCAC Income Survey

The Office Manager reported that the survey was completed on December 11,2025. We were (STILL) eleven (11) surveys short. One customer reported an income of \$500,000. This number (\$500,000) was used to pre-fill income from the eleven missing surveys. Consequently, this made the survey indicate that the district did not meet the income limits. The medium income is considered to be \$77,062.20. The district came in at \$88,678.00, which is over \$11,610.80.

Once the water consolidation is determined and completed the State is inclined to work with the district on other options. Additionally, the income guidelines are expected to change within the next year. This could change the district's income status.

Bollard Installation at fire hydrant on Airline Hwy

The district continues to seek cost estimates to install bollard.

700 Form Renewal

Staff received notice from the County Elections Department that there are several 700 Forms from Directors that have not been filed. The 700 forms will be available for signature at the board meeting.

Customer #0652-01

This customer received notice to cut and cap their individual second connection. The deadline is approaching which is March 4,2026. Customer submitted a written response which is included in your packet. This customer's home is for sale and has a pending offer. The customer was on speaker phone while board discussed the item. The customer stated that this was an existing ADU unit and they simply made needed repairs to existing. After a brief discussion, the board agreed that there was no evidence of existing unit. Furthermore, the unit is not permitted. The initial order to cut and cap stands by a motion by Director Maroney seconded by Director Kelly. Motion Carried 5-0.

Customer #0583-04

This customer received notice to cut and cap their individual second connection. The deadline is approaching which is March 4, 2026. This customer has built a fence around the property and maintains it locked. The district has no access. The meter reading to this property has been estimated for the past two months.

7. NEW BUSINESS

Maintenance at Lift Station

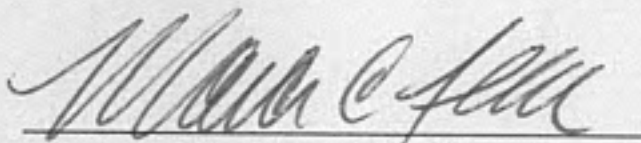
The Office Manager presented a cost estimate from the vendor who has previously cleared the area around the lift station and waste ponds. The cost proposal was presented for your review and approval. Director Maroney made a motion to approve cost estimate and move forward with clean up. Director Kelly seconded the motion. Motion carried 5-0.

0940-01 Cut and Cap update


The Office Manager reported that the customer, who is building a master bedroom on the first floor of his home, and who was going to cut and cap existing bathroom in exchange for a master bathroom has not provided proof of cut and cap of existing connection. The customer has informed staff that demo has just begun, and the foundation is beginning to form.

8. ADJOURNMENT

Adjourn to the next Regular Meeting on Tuesday March 17, 2026, at 6:30. Director Kelly motioned to adjourn; Director Watson seconded at 8:00 P.M. Motion carried 5-0.



Maria Fehl, Recording Secretary


Ed Schmidt, President