Tres Pinos Water District

Meeting Minutes

MTG. *DATE & TIME*
Tuesday August 18, 2026 @ 6:30 p.m.

LOCATION
District Office 6850 Airline Hwy

PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS
During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

- **CALL TO ORDER**
  Director Schmidt called the meeting to order at 6:31 p.m.
- **ROLL CALL**
  Director Schmidt, Director Maroney, Director Rule, and Director Kelly were all present. Director Watson was absent.

GUESTS
Yvonne Caporno, Greg Alvarado, Katherine Calleri.

PLEDGE OF ALLEGIANCE
Director Schmidt led the flag salute.

POSTING
The Office Manager provided written acknowledgement of posting the agenda per the Ralph M. Brown Act requirements, on Thursday August 6, 2026, at 3:00 P.M.

- **APPROVE AGENDA**
  Greg Alvarado (Public) commented that the item on the agenda "Other News" was confusing to the public. Director Maroney suggested that it be labeled "Communication" and added to the end of the Water System Planning/Consolidation Status Report. By a motion by Director Maroney to approve agenda with the change noted. Director Kelly Seconded the motion. Motion carried 4-0.

- **ACKNOWLEDGEMENT OF AGENDA**
- **PUBLIC COMMENT**
  None

- **MINUTES**
  Meeting Minutes July 21, 2026.
  Director Maroney made a motion to approve the Meeting Minutes of July 21, 2026 as presented, seconded by Director Kelly. Motion carried. 4-0.

1. **REPORTS**

FINANCE REPORT

- **Financials.**

The accountant informed the board that as of July 31, 2026, all accounts were reconciled. She advised the board that there was $21,725 to pay the months expenses.

- **Bills for approval.**

The Board presented a total of $20,116.26 in bills for approval. A total of $14,829.26 was approved. by a motion made by Director Maroney and second by Director Rule. Motion carried 4-0.
(***Approved*** *bills $10,574.00 Bracewell Engineering, $3,505.26, Infinity Staffing, $750.00 Yvonne Caporgno).*

- **Checks for ratification.**

Director Rule motioned to ratify checks written for payment prior to the meeting in the amount of $24,207.01 written in July 2026 seconded by Director Maroney Motion carried 4-0.

2. DISTRICT OFFICE REPORT

- **Reminder Notices/Delinquent Accounts/Shut off notices.**

The Office Manager's written report indicated that there was (1) shut off in July 2026, August 10, 2026 (10) late notices were sent out. The well depth measurement is at 37'as of July 2026.

3. BOARD MEMBER'S REPORT

- **Water System Consolidation Status Report**

A written report/minutes were provided for the month of July 2026.

- **EPA Real WaterTA Request Update**

Director Schmidt reported that he participated in a teleconference with Travis Wentworth of RCAC and Drew Lander of Sunny Slope Water to discuss the Wastewater Ponds and income survey completed in 2025. The result of the final survey gave the appearance that the district is over the income threshold and not considered a disadvantaged community (DAC).

Currently funding/grants are only available for disadvantaged communities, thus disqualifying The Tres Pinos Water District. An up-to-date Wastewater Management Plan including cost of upgrades needs to be completed to obtain a more accurate cost for updates. Travis Wentworth indicated that RCAC may be able to coordinate the completion of the study.

4. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL)

- **Bracewell Engineering Reduction of Services /Temporary Assignments Report**

As you are aware, at the September 25,2024 Special meeting, the Office Manager was appointed as the temporary acting General Manager until a more permanent solution can be found. The board was provided with a written report.

5. OLD BUSINESS

None

6. NEW BUSINESS

The board was presented with the job description for Office Manager. On a motion by Director Kelly to form an adhoc committee consisting of Director Schmidt and Director Maroney to review and make necessary changes to exiting Office Manager's job description and report results back to entire board. Seconded by Director Rule. Motion carried 4-0.

7. ADJOURNMENT

Adjourn to the next Regular Meeting on Tuesday September 15, 2026, at 6:30. Director Rule motioned to adjourn; Director Maroney seconded at 7:45 P.M. Motion carried 3-0.

Adam Rule

Maria Fehl, Office Manager