

Tres Pinos Water District

Regular Meeting Minutes

REGULAR MTG. DATE & TIME
Tuesday January 17, 2023 @ 5:30 p.m.

LOCATION
District Office
6850 Airline Hwy

PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

• **CALL TO ORDER**

Director Schmidt called the meeting to order at 5:30 pm.

• **ROLL CALL**

Director Schmidt, Director Spencer, Director Rule, were all present. Director Kelly, Director Maroney were absent.

• **GUEST**

Karrie Sims

• **PLEDGE OF ALLEGIANCE**

Director Schmidt led the flag salute.

• **PUBLIC COMMENT**

Ms. Karrie Sims, expressed concerns regarding her sewer line backing up on an ongoing basis. She has called several plumbers to snake clean her toilet. These plumbers have advised her that the cause of the backup is due to root infiltration to main line. The problem occurs on older main sewer drain lines. As the roots grow, they can cause sewer pipe damage and clogs.

Director Schmidt explained to Ms. Sims that the lateral connection is the point at which the sewer line coming out from homes connects to the district's main sewer line. The lateral sewer line is smaller in diameter than the main sewer. Furthermore, the lateral sewer line's maintenance is the homeowners responsibility. The district has spent a substantial amount of money making repairs to the main sewer line where her home's lateral connects. The problem causing the sewer back up in her home is most likely in the lateral line.

After much more discussion Director Schmidt agreed to possibly video mainline once again.

1. **MINUTES**

- Approval of Regular Meeting Minutes of December 20, 2022

A motion made by Director Spencer to approve the minutes as presented, seconded by Director Rule.
Motion carried 3-0

- Approval of Special Meeting Minutes of December 20, 2022

A motion made by Director Spencer to approve the minutes as presented, seconded by Director Rule.
Motion carried 3-0

2. **REPORTS** **FINANCE REPORT**

- Financial Reports

Office Manager reported that the Bookkeeper will be coming into office early February 2023. Audit results are scheduled to be presented at February's Board of Directors meeting.

- Checks Ratification
Director Rule motioned to ratify checks in the amount of \$35,360.74 Director Spencer seconded. Motion carried 3 -0.

- Bills for Approval
Director Rule motioned to approve invoices for payment in the amount of \$14,429.70 Director Spencer seconded. Motion carried 3-0.

3. DISTRICT OFFICE REPORT

- Reminder Notices/Delinquent Accounts/Shut off notices
Office Manager reported 13 delinquent notices. She also provided a chart displaying the number of notifications a customer receives prior to shut off.
Customer 60 East Fourth Street (Rear) provided a note from their child's medical provider. The note states that infant requires running water. Water was turned back on Wednesday January 11, 2023.
Customer account # 3915-03. Customer owes a substantial amount to the Water District. Office Manager was directed to consult with lawyer for advice.

4. BOARD MEMBER'S REPORT

- Water System Planning/Consolidation Discussion
Director Schmidt, reviewed answers received to the questions the board submitted to consolidation committee.
Director Schmidt reported that a Small Community Water System Consolidations with Sunnyslope Water District joint application is in the process with three other small districts. The Grant application is due January 30, 2023.
The communities include Tres Pinos, Stonegate, Venture Estates, and Best Roads. These small water Systems also have limited means for operations and maintenance, the productivity of wells is declining, several wells have significant water quality violations, and the infrastructure is aging.

5. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL) (Jan, April, July, Oct)

- Bracewell's New Rate Proposal for approval
Bracewell's 2023 proposal was reviewed. Proposals costs 2023 are noticeable higher. The district requires a qualified operator and Bracewell Engineers are familiar with the system. Motion to approve Bracewell's 2023 proposal made by Director Rule seconded by Director Spencer. Motion carried 3-0

6. OLD BUSINESS

None

7. NEW BUSINESS

- Conflict of interest form 700 filers
Office Manager informed board members that of the eight notices sent out by the County's Election Office only three have been completed. Director Rule indicated that he had not received a notice. Director Spencer stated that she intended to go directly to the County's Election office to complete the form. Director Schmidt directed Office Manager to contact the County's Election Office and request that emails be resent as a reminder to individuals that had not filed.

8. ADJOURNMENT

Adjourn to next Regular Meeting on February 21, 2023, Director Rule motioned to adjourn, Director Spencer second at 7:30. Motion carried 3-0.


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Approved as presented without modifications 2/28/2023 motion by Director Spencer, second by Director Maroney motion carried 4-0



Ed Schmidt, President

Maria Fehl, Recording Secretary