

# Tres Pinos Water District

## Regular Meeting Minutes

**REGULAR MTG. DATE & TIME**  
Tuesday April 18, 2023 @ 5:30 p.m.

**LOCATION**  
District Office  
6850 Airline Hwy

### **PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS**

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

#### • **CALL TO ORDER**

Director Schmidt called the meeting to order at 5:30 pm.

#### • **ROLL CALL**

Director Schmidt, Director Spencer, Director Rule, Director Maroney, were all present. Director Kelly was absent.

#### • **GUEST**

Greg Alvarado, Eric Martinez

#### • **PLEDGE OF ALLEGIANCE**

Director Schmidt led the flag salute.

#### • **PUBLIC COMMENT**

Greg Alvarado voiced concerns regarding the asphalt cut and the forming of a ditch leading to the back of a storage shed at 6971 Airline Hwy.

Eric Martinez indicated that he was the contractor/owner who dug the ditch that leads to the back of the building. He was under the impression that he owned two connections.

#### • **ACKNOWLEDGEMENT OF AGENDA POSTING**

Office Manager acknowledged posting the agenda per the Ralph M. Brown Act requirements, on Thursday April 13, 2023.

#### • **APPROVE AGENDA**

Director Spencer motioned to approve agenda without modifications. Director Rule seconded the motion. Motion carried 4-0.

### 1. **MINUTES**

- Approval of Regular Meeting Minutes of March 21, 2023.

Director Maroney noted that Bracewell's Christopher Hague's name be corrected from "Chriss" to Chris and the word "scrapped" to scraped. A motion made by Director Maroney to approve the minutes as amended, seconded by Director Spencer. Motion carried 4-0

### 2. **REPORTS**

#### **FINANCE REPORT**

- Financial Reports – Office Manager reported that the accountant was currently out of town for a family matter.

- Checks Ratification

Director Rule motioned to ratify checks in the amount of \$12,053.50. Director Maroney seconded. Motion carried 4 -0.

- Bills for Approval

Director Rule motioned to approve invoices for payment in the amount of \$9,997.05 Director Maroney seconded. Motion carried 4-0.

### 3. **DISTRICT OFFICE REPORT**

- Reminder Notices/Delinquent Accounts/Shut off notices
- Office Manager reported 10 delinquent notices.



- Approval to purchase weed eater for District Office.  
Office manager request the purchase of weed eater to cut back overgrown grass at District Office. After some discussion, Director Rule volunteered to trim the overgrown grass. The purchase of weed eater was not approved.
- Distribution of Special District Board Member Hand Book  
Office Manager distributed each board member present with a hand book. The hand book contains, laws, brown act, new laws, public records act, important role of board members and upcoming proposed laws.

#### 4. BOARD MEMBER'S REPORT

- Water System Planning/Consolidation Discussion  
Director Schmidt reported that he had heard that the Small Community Water System Consolidations grant application was approved. He had not heard if the grant was approved at the Board of Supervisors Meeting on April 11,2023.  
A follow-up group meeting is scheduled for May 10,2023 at 2:30 p.m. to discuss the next steps. This grant covers Tres Pinos Water District, Harvin Way and Stone Gate all small Water Districts.

- #### 5. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL) (Jan, April, July, Oct) Freeboard- As of April 12,2023 Water District Staff have been reading and completing the freeboard chart.

#### 6. OLD BUSINESS

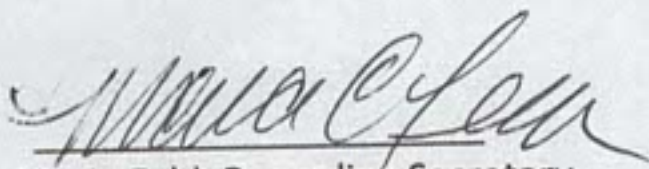
- Board Training Update  
Office Manager reported that there was one director who not completed Ethics Training. Direct Schmidt responded that he was the one board member that had not completed the training.
- Audit Status  
CPA firm is still working on finalizing Audit.

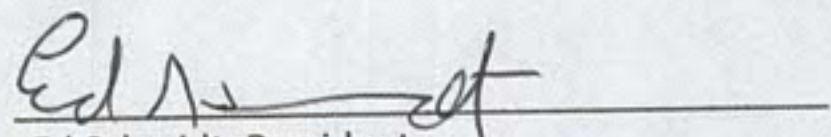
#### 7. NEW BUSINESS

- Customer #2912 seeks to reinstate existing meter  
Mr. Eric Martinez recently purchased the building at 6971 Airline Hwy referred to as "The Barn". When he purchased the building, he was under the impression that the building held two existing connections. Now, he is advised by Water District Staff that there is only one connection and as a consequence unable to connect a proposed hair salon.  
After much discussion, Director Schmidt formed an ad hoc committee to further investigate the matter. Once the ad hoc committee is ready to present their discoveries, the board can call a special meeting. The ad hoc committee is comprised of Director Maroney, Director Rule and member at large Greg Alvarado.

#### 8. ADJOURNMENT

Adjourn to next Regular Meeting on May 16,2023, Director Rule motioned to adjourn, Director Maroney second at 6:25. Motion carried 4-0.

  
Maria Fehl, Recording Secretary

  
Ed Schmidt, President