

# Tres Pinos Water District

## Regular Meeting Agenda

### REGULAR MTG. DATE & TIME

Tuesday, 5:40 p.m.  
December 18, 2018

### LOCATION

District Office  
6850 Airline Hwy

### PUBLIC COMMENT DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS

During Public Comment, anyone may speak for a maximum of three minutes. During all public hearings for agendized items, members of the public have the opportunity to speak for a maximum of three minutes.

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- CALL TO ORDER
  - ROLL CALL
  - PLEDGE OF ALLEGIANCE
  - ACKNOWLEDGEMENT AGENDA POSTING
  - APPROVE AGENDA
  - PUBLIC COMMENT
  - DIRECTORS REPORTS

### MINUTES

1. Approval of Regular Meeting Minutes of November 20, 2018.
2. Approval of Special Meeting Minutes of December 4, 2018.

### REPORTS

1. **Finance Committee**
  - Finance Committee Report
  - Monthly Financial Reports
  - Checks for Ratification/Bills for Approval
  - Integrated Regional Water management, Pajaro Region
2. **District Office**
  - Office Manager Report
3. **Board Member's Reports**
  - Update on Compliance Action Plan for State Water Resources Control Board — Director Sargeant
  - Water System Planning Grant Update —Director Hughes
  - Audit Update —Director Hughes
  - Backflow Devices for Commercial Update – Office Manager
4. **General Manager Report (Quarterly Report from Bracewell)**
  - a. Bracewell Operator's Reports -
  - b. Grease Trap Program -
  - c. Fire Hydrant System -
  - d. Sanitary Survey Report -
  - e. Back flow Device Update -
  - f. Tank Monitoring System -

- g. Preventative Maintenance Plan -
- h. Discussion on other pending issues -

### **OLD BUSINESS**

- 1. Income Survey Update —Director Hughes
- 2. Modifications of existing Homes

### **NEW BUSINESS**

- 1. Finance/Bookkeeper – Director Lausten
- 2. Backflow Device for Home-Based Businesses – Director Lausten
- 3. Addition to Signature Cards
- 4. Management Advisory and Emergency Contact – Director Lausten
- 5. Office Light – Director Lausten
- 6. District House/Property – Director Lausten

### **ADJOURNMENT**

Adjourn to next Regular Meeting on January 15, 2018

Note: Agenda items for next Regular Meeting due to Office by Friday, January 10, 2018.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 6850 Airline Hwy, Tres Pinos, CA 95075.

**Posted:** \_\_\_\_\_ **@ 12:00 pm Posted by** \_\_\_\_\_