

# Meeting Minutes

**MTG. DATE & TIME**

Tuesday April 21, 2026 @ 6:30 p.m.

**LOCATION**

Tres Pinos School 5635 Airline Hwy

**PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS**

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

• **CALL TO ORDER**

Director Schmidt called the meeting to order at 8:20 p.m.

• **ROLL CALL**

Director Schmidt, Director Kelly, Director Maroney, Director Rule were all present. Director Watson arrived late at 6:40 P.M.

• **GUESTS**

Rich's Plumbing and Crew

• **PLEDGE OF ALLEGIANCE**

Director Schmidt led the flag salute.

• **PUBLIC COMMENT**

No Public Comment

• **MINUTES**

**Meeting Minutes March 17, 2026.**

Director Kelly made a motion to approve the Meeting Minutes of March 17, 2026, meeting and seconded by Director Rule. Motion Carried 5-0.

**6. NEW BUSINESS**

**Rich's Plumbing repairs 6901 F Street**

Reviewed Rich's Plumbing invoice for 6901 F Street. Given that the invoice specified a lump sum, the board explained to Rich of Rich's Plumbing that an invoice with a cost breakdown of labor and materials will need to be presented at the next board meeting for review.

**1. REPORTS**

**FINANCE REPORT**

• **Financials.**

The accountant was not present to provide financials.

• **Bills for approval.**

The Board presented a total of \$30,496.60 in bills for approval. A total of \$7,524.60 was approved for payment by a motion made by Director Kelly and second by Director Rule. Motion carried 5-0.

*(Approved bills \$4,338.00 Bracewell Engineering, \$487.50 Yvonne Caporno, and \$2,699.10 Infinity Staffing).*

**Checks for ratification.**

Director Rule motioned to ratify checks written for payment prior to the meeting in the amount of \$22,970.20 for March 2026 seconded by Director Kelly Motion carried 5-0.

**2. DISTRICT OFFICE REPORT**

- **Reminder Notices/Delinquent Accounts/Shut off notices.**

The Office Manager's written report indicated that there were three (3) shut offs in March 2026. April 10,2026 four (4) late notices were sent out. The well depth measurement is at 37' as of April 13, 2026.

**BOARD MEMBER'S REPORT**

- **Water System Planning/Consolidation Status Report.**

The consolidation meeting notes will be presented at next meeting on May 19,2026.

**3. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL)**

- **Bracewell Engineering Reduction of Services /Temporary Assignments Report**

As you are aware, at the September 25,2024 Special meeting, the Office Manager was appointed as the temporary acting General Manager until a more permanent solution can be found. The board was provided with a written report.

**4. OLD BUSINESS**

**Bollard Installation at fire hydrant on Airline Hwy**

The district continues to seek cost estimates to install bollard.

**Customer #0583-04**

The Office Manager's written report indicated notice was given to the Building Department that the sprinkler system installed in the newly built warehouse was done without the Water District's consent.

**Grease Trap Inspection Notices**

Notices have not been sent.

**5. ADJOURNMENT**

Adjourn to the next Regular Meeting on Tuesday May 19, 2026, at 6:30. Director Kelly motioned to adjourn; Director Rule seconded at 9:50 P.M. Motion carried 5-0.

  
Jeanette Maroney, Director

  
Ed Schmidt, President