

Regular Meeting Minutes

REGULAR MTG. DATE & TIME

Tuesday February 20, 2024 @ 6:30 p.m.

LOCATION

District Office 6850 Airline Hwy

PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

• **CALL TO ORDER**

Director Kelly called the meeting to order at 6:35 pm.

• **ROLL CALL**

Director Kelly, Director Maroney, Director Spencer, were all present. Director Schmidt and Director Rule were absent.

• **GUEST**

Greg Alvarado, Yvonne Caporgno.

• **PLEDGE OF ALLEGIANCE**

Director Kelly led the flag salute.

• **PUBLIC COMMENT**

Guest Greg Alvarado maintained that the voting is by majority of board not quorum.

Approval of Regular Meeting Minutes of the January 16, 2024 regular meeting.

Director Maroney motioned to approve the minutes of the January 16, 2024 meeting with the following corrections: Director Spencer seconded the motion. Motion carried. 3-0

1. REPORTS

FINANCE REPORT

• **Financials-** Accountant Yvonne Caporgno reported that Financials are posted and currently in currency there is \$16,200 in principal checking account. There is \$41,000 in reserves and \$18,000 in customer deposits.

• **Bills for approval-** The Board was presented with a total of \$67,105.66 in bills for approval. Given that there is a total of \$ 16,200 in the regular checking and A/R still coming in \$ 16,734 of bills were approved by a motion Director Maroney and seconded by Director Spencer. Motion carried 3-0.

(approved bills \$5,258 Bracewell Engineering, \$4,049.50 Bracewell Engineering, \$4,454.62 Infinity Staffing, \$1,490.00 Green Line, \$137.00 Griffith, Masuda & Hobbs, \$487.50 Yvonne Caporgno, \$850.00 Monterey Bay Air Quality)

• **Checks for ratification-** Director Spencer motioned to ratify checks written for payment prior to the meeting in the amount of \$18,526.80 for January 2024, seconded by Director Maroney Motion carried 3-0

2. DISTRICT OFFICE REPORT

• **Reminder Notices/Delinquent Accounts/Shut off notices**

Office Manager reported four (4) late notices have been sent out. No shut offs in December 23. The well depth measurement is at 36' for March 2024.

3. BOARD MEMBER'S REPORT

- Water System Planning/Consolidation Status Report.

The Board members were presented with meeting notes from the meeting held on February 6, 2024. Director Schmidt reported that everything is moving forward as scheduled.

4. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL) (Jan, April, July, Oct)

A list of maintenance and repairs completed for district facilities was presented.

5. OLD BUSINESS

- 8515 Southside Road Repairs- FEMA Funding update.

Office Manager reported that the district's application is at state level and would contact representative for guidance on how to proceed with request of funds.

- Lead Copper Rule Status Update

Office Manager reported that specific forms need to be downloaded. Once the rain stops, she and maintenance will begin looking at meters and attempt to determine the form of piping used for each connection.

6. NEW BUSINESS

- Secretary/Treasurer Role with Board

Board Members and Public were presented with answers, from legal counsel, to questions posed for Secretary/Treasurer. Office Manager stated that she had recently learned that the Tres Pinos Water District is a County Water District. Although, the District is considered County it is still governed by State Water Boards. Public member Mr. Alvarado voiced that Office Manager neglected to ask legal counsel specifically about the form he personally hand delivered to her. He further indicated that often State Rules bypass County Rules. Furthermore, the Secretary/Treasurer must be bonded.

- 700 Forms

Copies of the 700 Form was provided to Board Members. Reminders that the form is due by the end of February 2024.

7. CLOSED SESSION

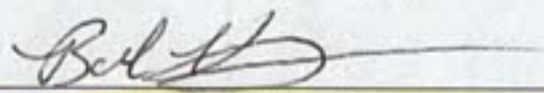
Closed session regarding employee performance evaluation pursuant to California Government Code Section 5495. Maintenance.

By a motion by Director Maroney and Seconded by Director Spencer this item was tabled for the meeting on March 19, 2024. Motion carried 3-0

8. ADJOURNMENT

Adjourn to next Regular Meeting on Tuesday March 19, 2024 at 6:30. Director Maroney motioned to adjourn; Director Spencer seconded at 7:25 P.M. Motion carried 3-0.


Maria Fehl, Recording Secretary


Robert "Bud" Kelly Vice- President