

Tres Pinos Water District

Regular Meeting Minutes

REGULAR MTG. DATE & TIME

Tuesday August 15, 2023 @ 5:30 p.m.

LOCATION

District Office
6850 Airline Hwy

PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

• CALL TO ORDER

Director Kelly called the meeting to order at 5:40 pm.

• ROLL CALL

Director Rule, Director Maroney, Director Spencer, Director Kelly were present. Director Schmidt arrived approximately 6:45 p.m. Director Kelly led the meeting until Director Schmidt's arrival.

• GUEST

Greg Alvarado, Yvonne Caporgno

• PUBLIC COMMENT

Public guest Mr. Alvarado stated that he is the person that requested items under New Business a to d to be placed on the agenda. He will speak on the subject matter when the items come up on the agenda.

• PLEDGE OF ALLEGIANCE

Director Kelly led the flag salute

• ACKNOWLEDGEMENT OF AGENDA POSTING

Office Manager acknowledged posting the agenda per the Ralph M. Brown Act requirements, on Thursday August 10, 2023.

• APPROVE AGENDA

Director Maroney motioned to approve agenda as presented Director Rule Seconded. Motion

1. MINUTES

Approval of Regular Meeting Minutes of Jul 18, 2023.

Director Maroney motioned to approved the minutes with a correction to Director Spencer's Name and the dollar amount on under the mega grant needs a dollar symbol.

Director Spencer seconded the motion. Motion carried. 4-0

2. REPORTS

FINANCE REPORT

- Revised 2022-2023 Budget for approval-Tabled for next meeting.

- Financials- Yvonne Caporgno presented the balance sheet to board members. Public guest Greg Alvarado stated that financials need to be current and show actual dollars amount in bank.

- Bills for approval- Director Maroney motioned to approve invoices for payment in the amount of \$7,274.02, seconded by Director Spencer Motion carried 4-0

- Checks for ratification- There were no existing checks for ratification.

3. DISTRICT OFFICE REPORT

- Reminder Notices/Delinquent Accounts/Shut off notices

Office Manager reported 5 delinquent notices and 0 shut-off notice posted, no shut-offs.

A copy of the Freeboard for the month of July was presented along with the well depth measurement.

4. BOARD MEMBER'S REPORT

- Water System Planning/Consolidation Status/Timeline Report.

The County's Public Works Director provided an email stating that the County of San Benito Had provided all requested paperwork to the State Department of Water resources and are awaiting to receive the Final Agreement. An email was also received from Linda Stonestreet from RCAC stating that they will no longer be facilitating any further processes for this project. A map of proposed connections were provided.

5. GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL) (Jan, April, July, Oct)

A written report was provided. All required monthly reports were submitted. Extra services were provided by repairing a failing aerator. Director Spencer stated that a customer had complained about the water pressure. Office Manager informed her that per Bracewell Engineering the minimum P.S.I required is 40.

6. OLD BUSINESS

- 8515 Southside Road Repairs- FEMA Funding update.

Office Manager shared a letter from Cal OES which indicates that the district qualified for funding.

- 6971 Airline Hwy Capping

Office Manager presented pictures of the capped connections to water and sewer at 6971 Airline Hwy. She also presented a map of the location of the capped connections. Public Guest Mr. Alvarado stated that the capping was completed on the wrong end of the connection. The capping should have been completed at the connection point at the street level. Director Schmidt arrived and took over the chair seat. After much discussion Director Kelly motioned for Office Manager to resend a letter to customer with specific instructions on where to cut and cap and allow customer 60-days to conform or water will be shut-off, motion Seconded by Director Rule. Motioned carried 5-0

7. NEW BUSINESS

- a. Weed abatement around fire hydrants

Public guest Mr. Alvarado reported that weed abatement is in desperate need specifically at fire hydrants. Fire hydrant located at 6750 F Street is surrounded by overgrowth that it is no longer visible. It could easily be hit by a car. There are a couple of smaller fire hydrants at the Church that need to be investigated as to where they came from and their intended use.

- b. Reading of water meters

Meters at 6991, 7001, 7011 Airline Hwy readings have been estimated since March 2023. The Office Manager is aware and continues to estimate. It is the owner's responsibility to keep meters clear of obstructions. Meter on 8710 Southside Road, meter is missing a cover and it is exposed to the elements. Replace meter box and move meter to a safer location. Director Kelly asserted that the cost of the meter move ought to be passed on the homeowner.

- c. Wrongful water connections

6740 F Street has two wrongful connections. 7129 F Street is working on a wrongful connection towards the back of the home. 80 and 60 Fourth Street, although their water has been shut off, there are people living in the home.

- d. District house, weeds & fire hazard

The District House located at 8511 Southside Road is full of growth and it is a fire hazard, the board needs to make a decision of how to proceed with clean up or with the home.

All these items under new business need to be placed and next month's agenda and report the outcomes.

Director Schmidt directed Office Manager to speak with Meter Reader and ask him to begin the weed abatement. Begin with fire hydrants and end at the district house. Contact the Historical Society and ask if they are interested in moving the District House to the Historical Park. Send letters to the customers with covered meters and inform them that they need to clear the meter from any obstruction. Send letters to alleged wrongful connections informing them of the State Mandated Moratorium. Additionally inform them that their lack of follow through could result in their water to be shut-off.

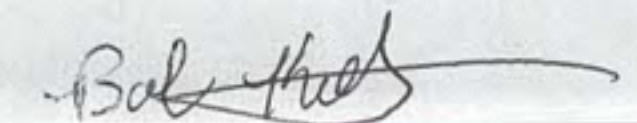
Office Manager is to report back results at the September 19, 2023 meeting.

8. ADJOURNMENT

- Adjourn to next Regular Meeting on September 19, 2023, Director Kelly motioned to adjourn, Director Rule second at 7:10 P.M. Motion carried 5-0.



Maria Fehl, Recording Secretary



Robert "Bud" Kelly, Vice-President