

Meeting Minutes

MTG. DATE & TIME

Tuesday November 19, 2024 @ 6:30 p.m.

LOCATION

District Office 6850 Airline Hwy

PUBLIC COMMENTS DURING PUBLIC COMMENT PERIODS AND PUBLIC HEARINGS

During Public Comment, anyone may speak for a maximum of three minutes. For items on the agenda, members of the public have the opportunity to speak for a maximum of three minutes during the public hearing on that item.

• **CALL TO ORDER**

Director Schmidt called the meeting to order at 6:30 pm.

• **ROLL CALL**

Director Kelly, Director Watson, Director Schmidt, Director Maroney, were all present. Director Rule was absent.

GUEST

Greg Alvarado, Julian Deville, Greg Bluhm, Paul Levy,

• **PLEDGE OF ALLEGIANCE**

Director Schmidt led the flag salute.

• **PUBLIC COMMENT**

No Public Comment

• **ACKNOWLEDGEMENT OF AGENDA POSTING**

Office Manager acknowledged posting the agenda per the Ralph M. Brown Act requirements, on Thursday November 14, 2024.

• **APPROVE AGENDA**

Given that the accountant is running late, Director Maroney motioned to move the Finance Report to after New Business and approve the agenda with this correction, Director Watson Seconded. Motion Carried 4-0.

MINUTES

Meeting Minutes of October 15, 2024.

A motion made by Director Kelly to approve the Meeting Minutes of the October 15, 2024 meeting with the date correction from September to October. Director Maroney seconded the motion. Motion Carried 4-0.

1. **DISTRICT OFFICE REPORT**

Reminder Notices/Delinquent Accounts/Shut off notices

Office Manager reported five (10) late notices had been sent out. No shut-offs in October. The well depth measurement is at 36' for November 2024.

2. **BOARD MEMBER'S REPORT**

Water System Planning/Consolidation Status Report.

The Office Manager provided meeting notes from the meeting held earlier in the day.

3. **GENERAL MANAGER (QUARTERLY REPORT FROM BRACEWELL)**

Office Manager reported that at the September 25, 2024 Special meeting, she was appointed as the temporary acting General Manager until a more permanent solution can be found. A written report was provided of all maintenance and repairs completed and in progress.

4. OLD BUSINESS

- **8515 Southside Road Repairs- FEMA Funding update**

The Office Manager reported that a request for an extension was submitted with supporting documentation to Cal OES (State of California). An email acknowledging receipt of request was received. District received notification that the request is under review.

- **Lead Copper Rule Status Update**

The Office Manager reported that the report is 100% complete. The report was submitted to the State electronically. The State is requiring that written notification be sent to all customers that have galvanized pipe connecting to meters. These customers will receive a letter advising that the connecting pipe needs replacement. It will be up to the customer to replace. To date the district is not responsible to enforce

- **Unauthorized Connections**

The un-authorized connection was cut & capped. Pictures are attached. The planning department response to the second addition is that it is unpermitted. Staff will continue monitoring to assure cut & cap remains in place.

- **RCAC Request for Assistance with Income Survey**

Office Manager reported that all the requested documentation from RCAC was provided. The survey is estimated to begin in two months.

5. NEW BUSINESS

None

6. REPORTS

FINANCE REPORT

- **Financials**

The accountant was unable to attend meeting. The Office Manager presented the board with a Revenue and Expense report for October 2024.

- **Bills for approval**

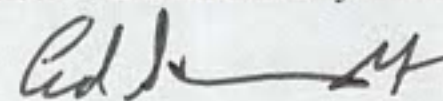
The Board was presented with a total of \$59,161.99 in bills for approval. \$2,160.00 was geared towards the first payment to Best Road Mutual Water Company (BRMWC). Julian Deville, President of BRMWC stated that his board is willing to work with the Tres Pinos Water District. If the \$2,160.00 is too much to pay for the district, BRMWC is willing to accept payments of a lesser amount. After a discussion, it was mutually agreed on eight (8) payments of \$1,080.00 each. Given that there is a total of \$13,615.71 in A/R coming in, a total of \$ 12,489.04 and an additional \$1,200 of bills as funding becomes available were approved. by a motion made by Director Maroney and seconded by Director Watson. Motion carried 4-0. *(Approved bills \$6,694.00, Bracewell Engineering, \$4,686.78 Infinity Staffing, \$1,080.00 Best Road Mutual Water Company, \$28.26 to SBC Tax Collector and later in the month as funds become available \$1,200.00, Lerma Construction, Inc.*

- **Checks for ratification**

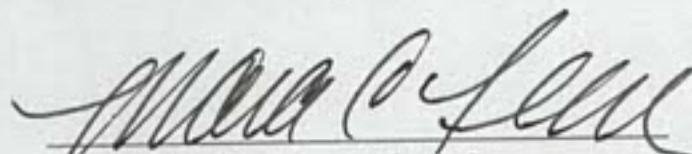
Director Maroney motioned to ratify checks written for payment prior to the meeting in the amount of \$47,029.31 for October 2024, seconded by Director Watson Motion carried 4-0.

7. ADJOURNMENT

Adjourn to next Regular Meeting on Tuesday December 17, 2024 at 6:30. Director Kelly motioned to adjourn; Director Watson seconded at 7:45 P.M. Motion carried 4-0.



Ed Schmidt, President



Maria Fehl, Recording Secretary